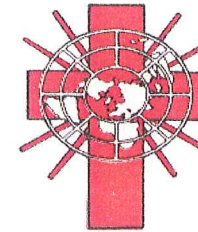


An important disclaimer:
Parishes are not responsible
for long distance calls, airline
tickets, or car rental of
missionaries unless agreed
upon in advance.

MCP

Missionary Cooperative Plan Handbook 2011

*Pontifical Mission Societies
Archdiocese of New Orleans*



Guidelines for Visiting Missionaries

Pontifical Mission Societies
Reverend James J. Jeanfreau,
Archdiocesan Director

1000 Howard Avenue, Ste 1213
New Orleans, LA 70113

Telephone: 504-527-5774
Facsimile: 504-527-5798
Email: pof@archdiocese-no.org
Website: www.archnomo.org

Dioceses, Congregations, or
Organizations

To better assist you with MCP
for 2011, included is
information for visiting
Missionaries. Please read all
materials for updates
concerning the appeal.

Missionary Diocese, Congregation, or Organization

Parish: contact Pastors no later than May 1, 2011 personally or by letter, to arrange the date of the appeal.

Forms:

Scheduled Visits:

complete the enclosed pink form giving the dates of your appeals and the name of the missionary. Return this form no later than May 1, 2011 by fax or mail to the Mission office.

Confirm visits: please confirm your visit to the Parish two weeks prior to the agreed upon designated date.

Suitability forms:

complete and mail a copy supplied on the form and a copy to the mission office.

MCP envelopes : will be provided by the Mission

Office only. Please no exceptions are to be made to this regulation. Also, no magazine, periodical subscriptions, personal envelopes or literature are to be used for solicitation from the people of the parish by the mission diocese, congregation, organization.

Homily: Since the Missionary Cooperation Plan is sponsored for the education of Catholics of the Archdiocese of New Orleans, every church assigned should be visited. The homily is not to exceed ten to twelve minutes. Missionaries are asked to relate their missionary message to the Sunday readings, when possible. Please use specific examples of your life and work in mission countries.

Transportation: is the responsibility of the missionary not the host parish. Missioners should have appropriate keys if the pastor is not there.

Not a vocation talk: Missionaries should not make vocation appeals in schools during their visit to the Archdiocese. For this, please contact our Vocation Office at 504-861-6298.

Housing: Missionaries who wish to reside in the parish rectory must make known to the Pastor when suggesting a date for the appeal.

Please respect the dates agreed upon. It may be the only vacation time some pastors have or the only weekend when missionaries are in the Archdiocese of New Orleans.

Do not accept checks: Missionaries are not to accept the funds collected in a particular parish. Once all appeals have been made a composite check will be mailed to the diocese, congregation, or organization for the appeal.

NO CHECK WILL BE WRITTEN TO AN INDIVIDUAL. Checks will be written in the name of the diocese, congregation, or organization.